

# ABC Face To Face

## **PRE-REGISTRATION WORK For Clergy/Candidate Applicants**

- Determine whether you are able to commit to attend the *entire event*, which is necessary in order to participate.
  - Friday Schedule 9:00am-7:00pm
  - Saturday Schedule 8:00am-1:30pm
- Contact the Executive Minister in the ABC Region in which you serve or reside to let him/her know you plan to apply to participate in the Face to Face Event.

This Executive Minister will be asked to give feedback regarding your application to participate. If you do not know who to contact or how to do that, you may...

- search for that information at:  
<http://www.abc-usa.org/regional-ministries/>
- contact your Face to Face Region Representative
  - see the Registration Information Packet which will be available by January  
<https://www6899.ssldomain.com/grr-reg/f2fweb/index.cfm>
  - contact the Face to Face Registrar, Jennifer Greene
    - 317.635.3552 ext. 221
    - jennifergreene@abc-indiana.org
- Every Clergy Candidate Applicant must have an updated profile with American Baptist Personnel Services (ABPS). An ABPS profile number is requested on your application.
  - For those who have never enrolled with ABPS, please understand this process does take time. Enrollment takes *at least* 2-4 weeks, and in some cases, much longer depending on the receipt of required documents from the applicant, the applicant's ABC Region Office and the applicant's references.
  - For information about enrolling in ABPS or verifying an existing profile is *still valid & current...*
    - call ABPS at 800-222-3872 extension 2488
    - using the internet, go to:  
<http://abhms.org/ministries/developing-leaders/abps/how-to-enroll/>
- Discuss with your spouse (if married) to determine if he/she will attend the event with you as a guest. Although spouses do *not* participate in the official interviews, it is often very helpful to debrief with your spouse throughout the experience. The only cost for a spouse to attend with you is a \$30 meals fee to help cover hospitality expenses including lunch & dinner the first day of the event along with light refreshments and snacks throughout both days of the event.

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- When registration opens in January, registration forms and additional information will be available on the website at:

<https://www6899.sslldomain.com/grr-reg/f2fweb/index.cfm>

- Since all parts of your application must be submitted *before* you will be considered for participation, make sure you have read the Clergy/Candidate Information Packet, especially the Registration Details page. Items required before consideration are...
  - Clergy Information Form
  - Covenant of Confidentiality –Clergy/Candidate Applicant
  - Registration Payment
  - Current and Valid ABPS profile
- Please print & complete the *Clergy Information Form* before attempting to register on-line. There will be information you will need to look up or obtain.
- Please also keep in mind, you will need to provide *all information requested* on the form. The registration system doesn't allow applicants to leave fields blank.