



**A MINISTRY OF AMERICAN BAPTIST CHURCHES OF INDIANA AND KENTUCKY
IN COOPERATION WITH ABC-GI ALONG WITH SPONSORING
AMERICAN BAPTIST CHURCHES & ASSOCIATIONS**

C205 Personal and Family Care

Rev. Homer Ford, Instructor
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Winter Quarter 2021

Scheduled Live Class Sessions via Zoom

Saturdays from 9:00am-12:00pm

February 6

February 20

March 6

March 20

Description and Purpose

This class experience is intended to assist students maintain balance in their personal, professional and family lives. It will explore the challenges related to ministry today, time management and goal setting; along with how ministry impacts the family of those in ministry and ways individuals can contribute towards a healthy family. The experience will also examine the importance of continuing education and personal growth.

Focus of This Experience

After this experience, students should be able to:

1. Have a better understanding of the significant stresses that exist in ministry today.
2. Understand the importance of vision, priorities, and goal setting and how to set goals in all aspects of their lives.
3. Identify time wasters that currently exist in their lives.
4. Identify needs that may not be met in their families and how to respond to those needs.
5. Understand the importance of continuing education and how one can find the time and resources to attend Christian Education events.

Required Texts

- Margaret J. Marcuson, *Leaders Who Last: Sustaining Yourself and Your Ministry*; New York, NY, Seabury Books, 2009.
- Dennis W. Bickers, *The Healthy Pastor: Easing the Pressures of Ministry*, Kansas City, MO: Beacon Hill Press, 2010.
- Dennis Bickers, *The Bivocational Pastor*, Kansas City, MO: Beacon Hill Press, 2004.

Student Expectations

1. Attend all live class sessions whenever possible
2. If you will be absent, contact the instructor in advance via call, text or email
3. Be prepared for each live class session
4. Participant in the live class sessions
5. Support and encourage classmates
6. Communicate with the instructor, especially if you have any questions or concerns

Please have the following available during each pre-recorded and live class session:

- Textbooks
- Good English Translation of the Bible
- Notebook (for handouts, assignments and taking notes)
- 2 pens/pencils (electronic device to take notes, if preferred)
- Syllabus, handouts & assignments

Requirements to Earn Credit

1. Meet expectations for students above
2. Completion of all assignments—including watching pre-recorded material before live class sessions
3. Participation in class discussions and exercises
4. Read additional articles or blogs as may be assigned
5. Attend at least 9 of the 12 hours of the live class sessions
6. If absent more than 30 minutes of any live class session, earn an excused absence by doing the following:
 - a. contact the instructor about your absence (preferably before the absence, but at least within 72 hours of the absence)
 - b. watch the recording of the live class session you missed
 - c. complete a special assignment given by your instructor in addition to regular assignments; this is usually an enriching experience that will pertain to the class time the student missed in some way

Class Outline and Schedule of Assignments

- Assignments listed under each live class session date need to be completed before the live class session meets.
- Students are strongly encouraged to schedule blocks of time over a two-week period into their personal calendar for completing preparation for each live class session.
- Out of respect for your instructor and classmates, please be prepared.

Live Session 1—February 6, 2021

- Objectives for Preparation for and during Live Session 1:
 1. Develop a better understanding of the challenges of ministry in the 21st century.
 2. Discuss the need to maintain balance in our lives & identify 5 areas of life that must be kept in balance.
 3. Examine time (life) management issues and explore time management techniques.
 4. Discuss problems that can occur when we allow our lives to get out of balance.
- Assignments to be completed before February 6th:
 - Reading
 - *The Healthy Pastor*, the Introduction plus Chapters 11 and 12
 - *The Bivocational Pastor*, Chapter 11
 - *Leaders Who Last*, Chapters 1, 2 and 3

Live Session 2—February 20, 2021

- Objectives for Preparation for and during Live Session 2:
 1. Develop an understanding of the value of having a vision for one's ministry and life in order to live a more purposeful life.
 2. Learn how to develop meaningful goals.
- Assignments to be completed before February 20th:
 - Reading
 - *The Bivocational Pastor*, Chapter 3
 - *Leaders Who Last*, Chapters 3, 4 and 5
 - Pre-recorded class lectures (take notes on material, questions & things you want to discuss)
 - 1. My Introduction
 - 2. Interview with Rev. Dr. Evan Bever
 - 3. Interview with Rev. Dr. Dan Cash
 - 4. Interview with Rev. Dr. Mark Hetrick
 - 5. Interview with Rev. David Russell
 - Writing assignment: Write up a plan of what you do or plan to do to maintain a relationship with God daily. This could include devotional time, times of personal and cooperate worship, time in meditation and prayer.

Class Outline and Schedule of Assignments (CONTINUED)

Live Session 3—March 6, 2021

- Objectives for Preparation for and during Live Session 3:
 1. Discuss the unique pressures on the families of ministers.
 2. Explore ways to maintain or recapture healthy family relationships.
 3. Understand the need to protect our children from the expectations some people will have for them.
 4. Identify the various elements that make up a pastor's salary and benefit package

- Assignments to be completed before March 6th:
 - Reading
 - *The Healthy Pastor*, Chapters 1 and 2
 - *Leaders Who Last*, Chapters 6, 7 and 8

 - Pre-recorded class lectures (take notes on material, questions & things you want to discuss)
 - Video #6
 - Video #7
 - Video #8
 - Video #9
 - Video #10
 - Video #11

 - Writing assignment: What is my plan to spend time with family and for personal leisure.

Live Session 4—March 20, 2021

- Objectives for Preparation for and during Live Session 4:
 1. Examine the importance of continuing education in the life of the minister and lay leader.
 2. Discuss the necessity of pursuing personal holiness in one's life.
 3. Explore the increasing need for bi-vocational ministers & active lay leaders in today's church.
 4. Examine denominational systems to assist you in your ministry, MinistrElife enrollment, etc.

- Assignments to be completed before March 20th:
 - Reading
 - *The Bivocational Pastor*, Chapter 9
 - *Leaders Who Last*, Chapters 9 and 10

 - Pre-recorded class lectures (take notes on material, questions & things you want to discuss)
 - Video #12
 - Video #13
 - Video #14
 - Video #15
 - Video #16

 - Writing assignment: What is my plan to grow in my gifts and skills in ministry.