

# 2022/2023 Cooperating Church – Annual Clerk Report

Legal Name of Church: \_\_\_\_\_ as registered with the IRS Employer’s Identification number (EIN); for our ABC 501c3 nonprofit group reporting purposes

IRS-EIN \_\_\_\_\_ Office # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ None  Fax # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ None

Location Address: \_\_\_\_\_  
Street Address \_\_\_\_\_ City / State / Zip Code \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
C/O Name and Street Address or PO Box information \_\_\_\_\_ City / State / Zip Code \_\_\_\_\_

Offering Address: \_\_\_\_\_  
C/O Name and Street Address or PO Box information \_\_\_\_\_ City / State / Zip Code \_\_\_\_\_

Church Email: \_\_\_\_\_ None

Church Website: \_\_\_\_\_ None

## **CHURCH MEMBERSHIP**

*(Please enter data as of yearend 2022)*

**Total Church Membership:** \_\_\_\_\_

**Resident Active Membership:** \_\_\_\_\_

**Resident Inactive Membership:** \_\_\_\_\_

### **NEW MEMBERS RECEIVED BY:**

Baptism \_\_\_\_\_ Letter \_\_\_\_\_ Other \_\_\_\_\_

### **MEMBERS LOST BY:**

Death \_\_\_\_\_ Letter \_\_\_\_\_ Other \_\_\_\_\_  
Names: \_\_\_\_\_  
\_\_\_\_\_

## **AVERAGE WEEKLY ATTENDANCE**

*(Please enter data as of yearend 2022)*

### **WORSHIP:**

Morning/Primary Services \_\_\_\_\_ (AVG Weekly Attendance)  
*(Combine if more than one)*

Afternoon/Evening Services \_\_\_\_\_ (AVG Weekly Attendance)  
*(If an additional service and held at least twice per month)*

### **SUNDAY/CHURCH SCHOOL:**

Pre-School \_\_\_\_\_ (AVG Weekly Attendance)  
Elementary \_\_\_\_\_ (AVG Weekly Attendance)  
Youth \_\_\_\_\_ (AVG Weekly Attendance)  
Young Adults \_\_\_\_\_ (AVG Weekly Attendance)  
Adults \_\_\_\_\_ (AVG Weekly Attendance)

## **FINANCES**

*(Please enter data as of yearend 2022)*

**Non-ABC Missions:** \$ \_\_\_\_\_

Include local missions and community projects. If dually aligned, include amounts given to other denominations.

**Total Church Income:** \$ \_\_\_\_\_

Include income received from all sources for all purposes, including mission contributions. Do not include loans.

**Total Local Expenditures:** \$ \_\_\_\_\_

Include everything your church and its organizations spent during the year, such as pastoral salaries and benefits, mortgage payments, etc. DO NOT include mission contributions or transfers to a building or endowment fund.

## **Person Completing Annual Church Clerk Report**

Please have the pastor and the church clerk review the completed Annual Church Clerk Report information. This is an important document in the ABC Archives for every church. It can prove your church’s denominational relationship and cooperation in the possibility of future legal questions (e.g. non-profit status if sponsored through ABC-USA, proving your ABC relationship to receive a bequest, grants, etc.)

**Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

**Title:** \_\_\_\_\_ **Pastor Initials** \_\_\_\_\_

**Email address and/or phone #:** \_\_\_\_\_ **Clerk Initials** \_\_\_\_\_